19.15.

1 Welcome, Apologies, & Quoracy
.1 GP welcomed everyone to the meeting, noted apologies, and noted that the meeting was quorate.

2 Minutes of the Previous Meeting and Action Log
.1 The Committee approved the minutes of the previous meeting. The Committee noted the updated Action Log.

.2 The following were noted as complete and removed from the Action Log: 19.14.3.8, 19.14.5.5

.3 The Committee noted JC’s update on 19.14.3.7, investigating hopper-bus feedback mechanism and agreed that they view this as important and wish to continue pursuing this.
3 Officer Updates

.1 President
JP attended the UoN Strategy Development Steering Group and felt it was going in the right direction. Though no more wider consultation is planned JP will continue to sit on this group.

JP met with the Registrar and had helpful discussions about the University’s governance, the Union’s democratic proceedings, recent events, and the new Chancellor position.

JP attended Student Engagement Committee with MD and noted it was a very engaged meeting which appears to be an effective forum.

JP attended a CARO Alumni Golden Anniversary event on Saturday which was pleasant to speak to many people who fondly remembered the Union from 1969.

JP noted that progress was being made and a plan in place regarding SUPRA hopper buses.

JP noted that much of their time over the past few weeks had gone into the drafting of the new Societies Affiliation Process and Union Council Policy drafting. JP chatted to URN about this.

.2 Activities Officer
GP delivered Welfare Training to student groups and praised the open conversation.

GP noted that the archives bin and banner have been put back into Portland and she has publicised the location on social media.

GP discussed the possibility of a mural on campus celebrating the SU through time and the student groups within the SU.

GP noted discussions she had regarding the possibility of an Officers Facebook page as opposed to individual accounts.

.3 Community Officer
JC met with Director of Communications to discuss the media coverage of the Democracy Review and suggested the spread of branding on University screens.

The committee noted that the UCU strike ballot is scheduled for October 31st.

.4 Education Officer
CU sends her apologies due to taking part in Deputy-Registrar interviews.

.5 Equal Opportunities and Welfare Officer
MS is on annual leave.
.6 **Postgraduate Officer**
AA attended panel meetings for the academic review within the Bio-Sciences department. AA also attended Teaching and Learning Committee.

AA attended the Education Enhancement Group monthly catch up which detailed how digital resources can be improved across the University and the Union.

AA sent out the first PG newsletter.

.7 **Sports Officer**
MD attended disciplinary action hearings and helped deliver Welfare Training with GP.

MD attended the SU/Sports SMT meeting and noted the ways in which the SU can collaborate with the sports department. MD noted that there needs to be sports and societies representation and photographs around Portland.

.8 **ACTION:** ORF to arrange meeting for Officers with Directors of Social Enterprise and Student Engagement to discuss visibility around Portland.

.9 **ACTION:** ORF to block out 9am-12pm in the Officers’ calendars for every Friday

.10 **ACTION:** ORF to book the Juice Bar for 9am-4pm on the 7th November

### 4 DPC Update

.1 JP noted that all proposed motions passed.

.2 The Code of Conduct was updated to make it fit for short-term use but noted that a substantial content review will most likely be needed in the medium-term.

.3 The Society Affiliation Process was updated, as was the focus of Societies Council and Societies Executive Committee; the Activities Officer is now chair of both of these.

### 5 Race Equality Charter

.1 SJ joined the meeting. SJ spoke passionately on The Race Equality Charter which is designed to promote race equality and emphasised the way in which students of all departments will be impacted by this charter. SJ noted that the university previously applied but were rejected.

.2 SJ requested the support of the FTOC and suggested their attendance at quarterly meetings to help secure the Charter for the university.

.3 SJ noted that the Vice-Chancellor would be required to write a letter of support and praised the way in which the university has engaged with the process. SJ requested that the SU can provide the same.
.4 SJ explained to the committee the new process of BME reverse-mentoring in which BME staff and students will mentor lecturers, University executives, SU staff, etc, and suggested that this is something the FTOC can get involved with.

.5 SJ opened up the conversation to suggestions for what the FTOC would like to see in the Charter and how she can support this. iC noted that the SU should be making improvements with EDI and the SMT should be more representative of the student body.

.6 JC suggested that Si could help with advertising vacancies on the Trustee Board in a way that encourages BME applications. SJ praised the SU’s use of a BME recruitment agency but suggested the SU could also recruit using word of mouth in BME communities.

.7 The Committee noted their support for the charter and progress Si is making.

6 Democratic Review

.1 JM joined the meeting. They noted that first communications regarding the Democratic Review have been published today. The committee endorsed the branding and approach.

.2 JP will be writing blog posts to accompany the progress of the Review.

.3 JM suggested that the Committee could share the branding on their social media.

.4 JC noted that they could access the lock screens on university computers and placing the branding there which may be successful. He also noted that the University Instagram page has a swipe up feature which can be utilised.

.5 JP requested help promoting attendance at Scrutiny Panel on 24th October.

7 UoN Committees Updates

.1 JP noted that he will sit on Nominations Committee instead of GP due to the University Council governance guidelines.

.2 The University is conducting an Ethics Review looking into academic ethics. The board are requesting attendance of an Officer. JP volunteered but opened up the opportunity other officers.

8 Halloween Film Screening

.1 GP updated the committee on the Halloween Film Screening. Caramello are sponsoring the event and after party. GP noted that questions have been raised regarding the price of a Disney film and raised the possibility of changing the film.

.2 The committee agreed to fund £200 from its budget towards the cost of the event.
.3 ACTION: JP add a discussion of the Officer budget to next agenda
.4 ACTION: All Officers to promote charity poll for the Halloween Film Screening
.5 ACTION: All Officers to share Halloween Film Screening Event on Facebook.

9 Any Other Business
.1 JP noted that Victoria’s Secret are on campus today and suggested that the Committee should remain aware in the case of any complaints.
.2 The committee approved JC’s Housing Fair budget request via email prior to the meeting. JP suggested that in future these should be raised as their own agenda points at Officer Meetings.

Date of Next Meeting: 25 October 2019
Chair of Next Meeting: James Pheasey